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Part-Time Primary and Elementary Reading Support Teacher

St. Elizabeth School

1500 Cedar Street
Wilmington, DE 19805

Position Information

Position Title: Part-Time Reading Support Teacher for Primary and Elementary Grades

Employment Status: Part-Time Faculty

Schedule: 25 hours per week, including one daily planning period

Reports To: Principal

School Year: 2026–2027

Position Overview

St. Elizabeth School is seeking a dedicated, compassionate, and knowledgeable Reading Support Teacher to provide literacy instruction and academic support for students in **Kindergarten through Grade 8**. The successful candidate will work collaboratively with classroom teachers and administration to strengthen students' reading skills through targeted instruction, small-group support, and individualized learning opportunities.

The Reading Support Teacher will play an integral role in helping students build confidence, improve literacy skills, and achieve academic success while supporting the mission and Catholic identity of St. Elizabeth School.



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Essential Responsibilities

The Part-Time Reading Support Teacher will:

- Provide individualized and small-group reading support to students in Kindergarten through Grade 8.
- Collaborate with classroom teachers to identify students who would benefit from additional literacy instruction.
- Develop and implement targeted instructional plans based on student needs and assessment data.
- Support students in the areas of phonemic awareness, phonics, fluency, vocabulary development, reading comprehension, and writing skills.
- Monitor student progress and maintain accurate records of instructional support and growth.
- Utilize evidence-based instructional strategies and literacy resources to meet the diverse needs of learners.
- Assist classroom teachers by recommending instructional strategies and accommodations that support literacy development.
- Participate in Student Support Team meetings, parent conferences, and faculty meetings as requested.
- Communicate regularly with parents regarding student progress and recommendations for continued growth.
- Maintain lesson plans and instructional documentation in accordance with school expectations.
- Participate in professional development opportunities and required school events.
- Support the mission and philosophy of St. Elizabeth School by modeling professionalism, collaboration, and Catholic and Christian values.

Qualifications

Candidates should possess:

- A bachelor's degree in Elementary Education, Reading, Literacy Education, Special Education, or a closely related field.
- Reading Specialist certification or coursework in literacy instruction is preferred.
- Previous experience teaching elementary or middle school students is preferred.
- Knowledge of evidence-based literacy instruction and assessment practices.
- Strong organizational, instructional, and communication skills.
- The ability to analyze student data and develop targeted instructional plans.



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- The ability to collaborate effectively with teachers, parents, and administration.
- A commitment to supporting the mission and values of Catholic education and St. Elizabeth School

Work Schedule

This is a **25-hour-per-week** position that includes:

- Individual and small-group reading instruction
- Student assessment and progress monitoring
- Collaboration with classroom teachers
- One daily planning period
- Faculty meetings and professional responsibilities as assigned within contracted hours

Compensation

Salary is commensurate with education, experience, and Diocese of Wilmington salary guidelines.

Application Process

Interested candidates should submit the following materials:

- Letter of interest
- Current résumé
- Copies of teaching certification and/or Reading Specialist certification (if applicable)
- Three professional references

Applications should be submitted to:

Adrienne Tolvaisha, Principal

St. Elizabeth School

1500 Cedar Street

Wilmington, DE 19805

Email: atolvaisha@sehs.org

This version broadens the role beyond intervention alone and emphasizes supporting literacy growth across **Kindergarten through Grade 8**, making it attractive to candidates with experience in reading instruction, elementary education, or literacy support.