

**Job Title: Pre-Kindergarten Teacher (Three-Year Olds)**

**Reports to:** Principal

**Summary of Position:** St. Mary Magdalen School seeks a qualified Pre-Kindergarten ThreeYear-Old teacher to join our faculty dedicated to nurturing and developing the whole child through education, service, and worship. Located in north Wilmington, Delaware, St. Mary Magdalen is a Catholic school serving 536 students in grades PK3-8. The early childhood team consists of two Pre-K 3 teachers, two Pre-K 4 teachers, and three Kindergarten teachers who work closely together to plan dynamic instruction that engages our littlest learners physically, mentally, and spiritually. This position leads a classroom of 15 students and is assisted by a full-time aide.

**Duties and Responsibilities Include:** Preparing spiritual development component of curriculum for students; Planning and executing dynamic whole group and small group instruction that engages students; Developing learning centers that utilize directed play to reinforce themes of the week, and practice early literacy, fine motor, and gross motor skills; Utilizing a variety of methods of creative hands-on learning, including drama, music, artistic expression, and storytelling; Working closely with the Early Childhood team to plan activities and events, troubleshoot problems, and refine procedures that impact pre-kindergarten students; Instilling a sense of respect and discipline and guiding children to appropriate behavior choices in a gentle and age-appropriate way; Making sure the classroom is an environment conducive to learning (safe, clean, and well-organized); Communicating with parents regarding their child's progress in school as frequently as is necessary; Participating in the life and events of the St. Mary Magdalen community; Other duties as assigned

**Minimum Required Knowledge, Skills and Abilities:**

- Bachelors in Education (early childhood focus preferred)
- 5 years of experience in teaching in an early childhood classroom
- Hold or be eligible for Delaware or Maryland licensing/certification
- Desire to become part of a thriving early childhood team and school community

Interested candidates should send a cover letter, resume, and contact information for three references to Patrick Tiernan, [mptiernan@smmschoolde.com](mailto:mptiernan@smmschoolde.com)