

DIOCESE OF WILMINGTON – OFFICE OF CATHOLIC SCHOOLS
AGREEMENT FOR NURSING SERVICES

The following provisions constitute the agreement between _____ (Parish – hereafter, referred to as “parish”) and _____ (Name – hereafter referred to as “employee” or “nurse”), covering the nursing services to be rendered in the school year _____. (Date)

1. The term of professional nursing services shall begin on _____ (Begin Date) and end on _____(End Date).
2. The nurse will be an employee of the parish, which will issue paychecks and W-2’s.
3. Employee agrees to assume sole and full responsibility for the obtaining of all necessary and required licenses, certification and continuing qualifications within nursing profession standards.
4. Employee covenants and agrees to hold harmless the parish and the Diocese of Wilmington, its successors and assigns, from any and all liability which may arise as a result of any negligent performance of services under this agreement as the employee did the State of Delaware under prior contracts.
5. Employee covenants and agrees not to discriminate in providing nursing services to any student or patient because of race, creed, religion, age, sex, color, national or ethnic origin, handicap or any other discriminatory basis.
6. This Agreement may be terminated by the employee upon fifteen (15) days advance notice in writing or by the employing parish in consultation with the Catholic Schools Office because of any unsatisfactory performance. Further, this Agreement may be terminated by the Catholic Schools Office as a result of a loss or reduction in funding from the State of Delaware for nursing services within the schools upon fifteen (15) days advance written notice to the employee.
7. Employee as a registered nurse shall provide the usual and customary school nursing services to students of the Roman Catholic schools assigned to the nurse within the Diocese of Wilmington for the school year, in accord with the specifications of the Handbook for Catholic School Nurses and under the direction of the principal.
8. In accordance with the funding base, services will ordinarily be required on a part-time basis at particular schools according to a schedule, which the employee will develop in consultation with the school principal.

In compensation for nursing services, the parish will provide pay at a rate of _____per month, estimated to be _____ for the year. _____ (Name) agrees to document the days and places worked for each monthly period and to advise the Catholic Schools Office of same in writing on the fifth of each month.

Benefits are provided in accord with the specifications of the Handbook for Catholic School Nurses.

9. This agreement shall not be altered, changed, modified or amended except by a written agreement signed by both the employee and parish, after consultation with and approval by the Catholic Schools Office.
10. The employee is retained only for the purposes and to the extent set forth in this agreement.

Dated this ____ day of _____, 20 ____.

Nurse Social Security Number

BY: _____
Signature of Nurse

Date

Nurse Street Address

BY: _____
Signature of School Administrator

Date

City, State, Zip

BY: _____
Signature of Employer

Date

Telephone

REVIEW DATE _____
Office of Superintendent

Approved

Pending Documentation

Not Approved