



Holy Cross School, Diocese of Wilmington
Position Available: Principal

Holy Cross Parish seeks a qualified, faith-filled, Catholic PRINCIPAL to lead HOLY CROSS SCHOOL beginning July 1, 2024. Established in 1952, Holy Cross School is a Catholic, parish-run, two-track school serving students in Pre-Kindergarten through Grade 8. The school has experienced an increased enrollment over the past few years, with a current enrollment of approximately 370 students. Holy Cross School, located in Dover, Delaware, draws extensively from the central Delaware area (Kent County) and the northern Sussex county area; there is also student representation from southern New Castle County, and the central Eastern Shore. The school campus includes four main school buildings: an early learning center (PK-K), an elementary school (1-5), a junior high school (6-8) and a gymnasium. With its very strong Catholic identity, Holy Cross School requires a principal who practices his/her faith (e.g. Mass attendance). The school has a rigorous curriculum and a well-developed use of technology in education (with a 1:1 ChromeBook environment in many grades). The school boasts a strong academic reputation and, over the years, has provided local area high schools with many valedictorians and salutatorians. Holy Cross School is accredited by the Middle States Association of Colleges and Schools. The school with approximately 40 dedicated educators making up the administration, faculty, and staff also provides a before and after care program, overseen by the Principal. The Principal works under the direct supervision of the Pastor of Holy Cross Parish, as well as interfacing with the Diocese of Wilmington Catholic Schools Office.

A candidate is expected to meet the following criteria:

- **Faith.** He or she must be a practicing Catholic (this means, among other things, that the candidate attends Mass, avails him/herself of the Sacraments, and, if married, is married in the Church)
- **Degree.** He or she should hold an advanced degree (Master's or higher) from an accredited institution in an area relevant to the responsibilities of a Principal, or be in the process of attaining such a degree.
- **Experience.** He or she should have a minimum of five years of teaching experience at the elementary (experience in administrative roles is a plus). Note: Catholic School experience in these areas is preferred.
- **Certification.** He or she should hold or be eligible to hold a Delaware licensing certification (a candidate holding a Catholic Theology, Religious Education, or Ministry degree is exempt from this requirement).

Interested applicants wanting to be considered for this position should submit a cover letter and resume (including three references), no later than **Friday, April 5**, to:

Mary Filippone, Personnel Coordinator
Catholic Schools Office
Diocese of Wilmington
1626 N. Union Street
Wilmington, DE 19806
or mfilippone@cdow.org