**DIOCESE OF WILMINGTON**

***PROFESSIONAL MENTORING PROGRAM***

**Verification of Services Form**

**for Mentees**

The purpose of this document is to assure that you completed all requirements of Year 3 Mentoring. Please be honest when **initialing** the areas indicated below. A signed copy MUST be in your portfolio.

Mentee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Diocesan Facilitator: Carol Ripken Diocese of Wilmington

\_\_\_\_ 1. I reviewed the *“The Cycle of Growth and Development*” document, reviewed all suggested standards, and reviewed my past observations and summative evaluations to assess my needed growth areas.

\_\_\_\_ 2. I completed the “*Self-Analysis”* form.

\_\_\_\_ 3 I formulated my Professional Growth Plan for the required 15 hours and completed the “*Professional Growth Plan For 2024-2025*” document.

\_\_\_\_ 4. I implemented my Professional Growth Plan for Year 3 and successfully met each of my two goals (or fell short of one or both of my goals because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

\_\_\_\_ 5. I thoroughly documented what I did to strive to achieve my goals.

\_\_\_\_ 6. I outlined my thoughts for professional growth for 2025-2026.

\_\_\_\_ 7. I wrote an honest reflection about my growth this year.

\_\_\_\_ 8. I carefully reviewed the portfolio checklist and ensured I included all needed materials

\_\_\_\_ 9. I completed a portfolio that well represents my work during Year 4 of the Professional

 Mentoring Program.

Mentee signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Mentoring Facilitator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_