# Individual Counseling Session

|  |  |  |
| --- | --- | --- |
| **Category**  | **Performance Level**  | **Comments**  |
| Knowledge/Evidence of planning  |  |  |
| Use of attentive listening  |  |  |
| Rapport/Trust  |  |  |
| Use of verbal tracking  |  |  |
| Use of open ended questions  |  |  |
| Use of paraphrasing  |  |  |
| Use of reflection of feeling  |  |  |
| Use of reflection of meaning  |  |  |
| Structuring  |  |  |
| Flexibility  |  |  |
| Process/Time  |  |  |
| Closure/Summarization  |  |  |
| Follow up from other sessions  |  |  |
| Professional Appearance  |  |  |

|  |  |  |
| --- | --- | --- |
| Voice/Grammar  |  |  |
| Adherence to ethical standards and professional practice  |  |  |
| Provides positive praise/ feedback  |  |  |

**Commendations/Recommendations:**

**Signatures:**

# Classroom Guidance Lesson

|  |  |  |
| --- | --- | --- |
| **Category**  | **Performance Level**  | **Comments** |
| Introduction/Purpose  |  |  |
| Evidence of planning  |  |  |
| Rapport with students  |  |  |
| Pre-assessment  |  |  |
| Development of lesson  |  |  |
| Evidence of ASCA standards  |  |  |
| Activities reflect learning styles  |  |  |
| Classroom Management  |  |  |
| Lesson engages all students  |  |  |
| Post Assessment/Plan for Evaluation  |  |  |
| Closure/Summarization  |  |  |
| Professional appearance  |  |  |
| Voice/Grammar  |  |  |
| Adherence to ethical standards and professional practice  |  |  |
| Provides positive reinforcement/ feedback  |  |  |

**Commendations/Recommendations:**

**Signatures:**

# Group Counseling Session

|  |  |  |
| --- | --- | --- |
| **Category**  | **Performance Level**  | **Comments**  |
| Knowledge/Evidence of planning  |  |  |
| Use of attentive listening  |  |  |
| Rapport/Trust  |  |  |
| Use of verbal tracking  |  |  |
| Use of open ended questions  |  |  |
| Use of paraphrasing  |  |  |
| Use of reflection of feeling  |  |  |
| Use of reflection of meaning  |  |  |
| Structuring  |  |  |
| Flexibility  |  |  |
| Process/Time  |  |  |
| Closure/Summarization  |  |  |
| Follow up from other sessions  |  |  |
| Professional Appearance  |  |  |
| Voice/Grammar  |  |  |

|  |  |  |
| --- | --- | --- |
| Adherence to ethical standards and professional practice  |  |  |
| Provides positive praise/ feedback  |  |  |

**Commendations/Recommendations:**

**Signatures:**