**BEYOND THE CLASSROOM OBSERVATIONS/NOTATIONS**

**To be completed a minimum of one time a year by no later than February 1.**

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| **COMMITMENT TO THE MINISTRY OF CATHOLIC EDUCATION COMMENTS ARE REQUIRED** | |
| * Contributes through prayer and deed to the faith life of the school. * Engages in on-going faith formation. * Participates in service opportunities. |  |
| **COMMITMENT TO QUALITY INSTRUCTION** | |
| **Lesson Plans** |  |
| * Are done in a timely manner. * Show formative assessment opportunities. * Show strategies for addressing anticipated misconceptions. |
| **Student Assessments** |  |
| * Are aligned with standards and learning targets. * Are varied to accommodate learning styles. * Provide both formative and summative opportunities. * Provide timely and growth-oriented feedback. |
| **COMMITMENT TO STUDENT GROWTH** | |
| * Participated in collaborative process to set student growth targets for cohort/class. * Developed achievable and measurable growth targets. * Had annual growth targets approved by administrator. * Uses data to inform instruction and monitor progress. * Provides evidence of student progress toward growth targets. |  |
| **COMMITMENT TO PROFESSIONAL RESPONSIBILITIES** | |
| * Follows all ethical standard expectations. * Communicates effectively and in a timely manner. * Maintains required certifications. * Engages in ongoing professional development. * Embraces growth and change. * Works respectfully and collaboratively. * Maintains timely/accurate student information. |  |
| **OTHER BEYOND THE CLASSROOM OBSERVATIONS** | |
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| **Signature of Observer(s)** | **Date** |

The signature of the educator acknowledges receipt of, and not necessarily agreement with this report.

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| **Signature of Educator** | **Date:** |
| **Educator Comments** (may be written here or attached) | |
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(*Revised June 2024)*