**BEYOND THE CLASSROOM OBSERVATIONS/NOTATIONS**

**To be completed a minimum of one time a year by no later than February 1.**

**P**: Proficient **D**: Developing **N**: Needs Improvement are the measures used for each **standard** area.

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| **Measure** | **Commitment to the Ministry of Catholic Education** | |
| * Contributes through prayer and deed to the faith life of the school. * Engages in on-going faith formation. * Participates in service opportunities. | | Comments: |
| **Measure** | **Commitment to Quality Instruction** | |
| **Lesson Plans** | | Comments: |
| * Are done in a timely manner. * Show formative assessment opportunities. * Show strategies for addressing anticipated misconceptions. | |
| **Student Assessments** | | Comments: |
| * Are aligned with standards and learning targets. * Are varied to accommodate learning styles. * Provide both formative and summative opportunities. * Provide timely and growth-oriented feedback. | |
| **Measure** | **Commitment to Student Growth** | |
| * Participated in collaborative process to set student growth targets for cohort/class. * Developed achievable and measurable growth targets. * Had annual growth targets approved by administrator. * Uses data to inform instruction and monitor progress. * Provides evidence of student progress toward growth targets. | | Comments: |
| **Measure** | **Commitment to Professional Responsibilities** | |
| * Follows all ethical standard expectations. * Communicates effectively and in a timely manner. * Maintains required certifications. * Engages in ongoing professional development. * Embraces growth and change. * Works respectfully and collaboratively. * Maintains timely/accurate student information. | | Comments: |
| **Other Beyond the Classroom Observations** | | |
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| **Signature of Observer(s):** | **Date:** |

The signature of the educator acknowledges receipt of, and not necessarily agreement with this report.

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| **Signature of Educator:** | **Date:** |
| **Educator Comments:** | |
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(*Form created April 2023)*