

High School Placement Test & Admissions Process 2020-2021

Parish and Diocesan Secondary Schools

High School Placement Test (HSPT)

1. The HSPT will be administered each year on the first Saturday and Sunday of December. Testing dates for 2020 are Saturday-Sunday, December 5-6.
2. Registration will occur through STS @ <http://wilmington.stsusers.com>.
 - a. Registration information will be open to elementary and secondary schools on Tuesday, September 8.
 - b. Registration information should be posted on the websites of elementary and secondary schools by Monday, September 14.
 - c. The per pupil registration fee (\$65.00) should be paid online with a credit card or by cash, check, or money order to the Catholic Schools Office or appropriate high school. **No additional fees** may be required of a student by an individual school to participate in the HSPT.
 - d. A secondary school which reduces or waives the registration fee for a student must remit the per pupil payment of \$65.00 from the school account to the Catholic Schools Office on behalf of the student.
 - e. Each secondary school will communicate to the prospective student/family the particulars for the day of testing – arrival instructions, what to bring, etc.
3. A student may test **only** at the school of his/her first choice. No exception may be made by the Admissions Directors or Principals.
4. Student answer sheets must be shipped by overnight delivery to STS by the end of the business day on the Monday following the test administration.
5. Test results will be forwarded to elementary schools in the Diocese of Wilmington the week of January 4.
6. A request for a copy of the testing results from one secondary school to another secondary school in the diocese for a student **must be honored within 24 hours** by electronic transfer. If there is any concern in this regard, please contact the Catholic Schools Office.
7. The Practice HSPT for Grade 7 students will be administered at the local secondary school's discretion. The cost for the Practice HSPT will be \$65.00 per student. A calendar of Practice HSPT dates will be provided to elementary and secondary schools.

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Request for a Student's Record

1. Parents will be expected to submit the required application information, except for the Diocese of Wilmington Confidential Recommendation Form, to each school to which they apply for admission for their child.
 - a. Transcript for Grades 6-7
 - b. Trimester 1 grades for Grade 8
 - c. Renaissance Longitudinal Report for Reading and Math
2. The Diocese of Wilmington Confidential Recommendation Form should be completed and forwarded to the secondary school upon request after December 7.
3. Psychological records may not be requested or submitted. These records are not the property of the elementary school.

Admission Decisions

Admission decisions will be released to parents/guardians on a rolling basis. Families will receive HSPT scores the week of January 11.

Scholarship Receptions / Admitted Student Events

A list of the dates of scholarship receptions and admitted student events will be coordinated by the secondary schools each year in advance and communicated to elementary and secondary schools.