



LESSON PLANNING: A VITAL COMPONENT OF THE TEACHING-LEARNING PROCESS

Lesson planning:

- Offers teachers the opportunity to think about their teaching in a systematic way before they enter the classroom
- Allows teachers to think in advance about:
 - objectives/learning targets/essential questions and specific content for each lesson or unit based on the standards for the grade level/subject area
 - standards being taught/learned
 - resources/materials needed to implement the lesson(s)
 - the variety of instructional strategies and activities needed to meet the needs of the different learning styles/needs of the students in the class
 - formative assessments which will monitor student learning, ensure that objectives/learning targets are being met
- Provides a good road map and a coherent framework for smooth, efficient teaching; the plan should keep teachers organized and on track while teaching
- Gives a clear sense of direction in relation to the curriculum
- Helps teachers be more confident when delivering the lesson, thus allowing them to teach more and help students reach objectives/learning targets more easily
- Provides a useful basis for future planning
- Allows supervisors/administrators to get a clear picture of what is taking place in each classroom in their school and the pacing that is occurring in each subject area
- Provides a legal record of what takes place in the classroom
- Is a great help to a substitute if a teacher is unexpectedly out of school

The Catholic Schools Office expects teachers to have written plans and supervisors to review these plans and offer feedback. Depending on the configuration of school leadership, plans may be reviewed by principals, assistant principals, academic deans, and/or department chairs.