SCHOOL LOGO

**TEACHER FORMAL CLASSROOM OBSERVATION FORM**

**Teacher’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade/Subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Observer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **I Ministry of Catholic Education**  \_\_\_\_\_ a. Mission statement is prominently displayed  \_\_\_\_\_ b. Catholic identity is visible and appropriate for the liturgical season  \_\_\_\_\_ c. Teacher supports the mission and witnesses Gospel values in communications and interactions | **Comments:** |
| **II Professional Knowledge**  \_\_\_\_\_ a. Teacher exhibits mastery of content  \_\_\_\_\_ b. Teacher articulates content clearly to meet the needs of students  \_\_\_\_\_ c. Teacher demonstrates an understanding of cognitive and affective development of students | **Comments:** |
| **III The Learning Environment**  \_\_\_\_\_ a. Classroom appearance and arrangement are conducive to learning  \_\_\_\_\_ b. Routines/procedures are evident and applied consistently  \_\_\_\_\_ c. Environment of mutual respect and positive teacher/ student relationships are evident  \_\_\_\_\_ d. Teacher is consistent in monitoring and responding to positive and negative student behaviors in a fair, consistent, and effective manner  \_\_\_\_\_ e. Teacher demonstrates interest and enthusiasm toward the lesson to engage and motivate students | **Comments:** |
| **IV Planning and Preparation of Instruction**  a. The plan for this lesson:  \_\_\_\_\_ Aligns to curricular standards  \_\_\_\_\_ States lesson objectives  \_\_\_\_\_ Lists resources necessary for implementation  \_\_\_\_\_ Outlines instructional procedures  \_\_\_\_\_ Indicates methods of assessment of learning  \_\_\_\_\_ b .Teacher is prepared and organized | **Comments:** |
| **V Quality of Instruction**  \_\_\_\_\_ a. Learning objective/essential question is communicated and aligned with instruction  \_\_\_\_\_ b. Teacher makes connections to prior instruction, knowledge, and experience  \_\_\_\_\_ c. Variety of instructional materials is utilized  \_\_\_\_\_ d. Technology is used effectively for instructional delivery and/or student engagement  \_\_\_\_\_ e. Various instructional strategies/delivery methods are used  \_\_\_\_\_ f. Instruction is differentiated  g. Instruction is inclusive of:  \_\_\_\_\_ Lower order questioning strategies (recall, understand, apply)  \_\_\_\_\_ Higher order questioning strategies (analyze, synthesize, evaluate)  h. Students are engaged:  \_\_\_\_\_ actively \_\_\_\_\_ moderately \_\_\_\_\_ minimally  i. This level of engagement applied to  \_\_\_\_\_ all \_\_\_\_\_ most \_\_\_\_\_ some students  \_\_\_\_\_ j. Pacing of the lesson is appropriate and allows for smooth transitions  \_\_\_\_\_ k. Teacher’s mobility is appropriate for the lesson  l. Teacher’s articulation is clear in the areas of:  \_\_\_\_\_ Content delivery  \_\_\_\_\_ Responding to students  \_\_\_\_\_ Class rules and instructional procedures  \_\_\_\_\_ Teacher displays flexibility  \_\_\_\_\_ Teacher affirms the students respectfully | **Comments:**  **Comments:** |
| **VI Assessment of Learning**  a. Teacher provides opportunities for the students to:  \_\_\_\_\_ Effectively demonstrate understanding of the concept(s)  \_\_\_\_\_ Engage in self-assessment  \_\_\_\_\_ Demonstrate an awareness of their own strengths and areas in need of improvement  \_\_\_\_\_ b. Classwork and homework assignments are reviewed and checked for accuracy  \_\_\_\_\_ c. Student understanding guides the progression of the lesson | **Comments:** |
| **VII Professionalism**  \_\_\_\_\_ a. Teacher displays professional demeanor and appearance  \_\_\_\_\_ b. Teacher’s tone aligns with the school mission statement  \_\_\_\_\_ c. Teacher privately addresses specific student concerns | **Comments:** |

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Teacher’s Signature Date

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Observer’s Signature Date

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| Teacher Comments: |