



**CSO CHILD ABUSE REPORT FORM**

*A verbal report of each incident that is reported to Child Protective Services is to be given to the Superintendent of Schools (or Associate/Assistant Superintendent) immediately. A written report is submitted to the Catholic Schools Office as soon as possible after the oral report (within five days).*

Date of incident:

School:

Name and age(s) of injured or neglected child(ren):

Describe the situation. How was it disclosed or observed? Who was involved?

What action was taken?

Report submitted by:

Date submitted:

Principal's signature:

---